



ORWELL PARK SCHOOL

Hockey Coach Job Description

Orwell Park School requires a hockey coach from September 2017 to deliver high-quality coaching across all ages. An ability to coach the other main school sports (netball and cricket for girls and rugby and cricket for boys) would be an asset.

Applicants should be qualified to UKCC Level 2, or equivalent, and demonstrate a commitment to working and developing in an educational environment and within the ethos of the School.

Reporting to

- Director of Sport

Key Responsibilities

- Planning and delivering high quality, safe and enjoyable games sessions on Mondays and Thursdays with the Under 13 age group (3.30pm – 5pm) and Tuesdays and Fridays with the U9 and U11 age groups as well as Wednesday and Saturdays (match days 2 – 4pm. (Times may vary depending on fixtures).
- Helping in the development of hockey across the school, including in the Pre-prep.
- Lead and prepare designated teams for matches and tournaments (where applicable) and umpire matches in which these teams play.
- To work alongside the Director of Sport (DoS) and the rest of the games staff in having high expectations of pupils' behaviour and attitude and ensuring standards remain high when training, as well as when preparing/travelling for matches and throughout school fixtures. This includes promoting team spirit and enjoyment.
- Selecting teams to play in inter school fixtures and tournaments.
- Publishing teams on the school website (ICT competence required).
- Communicating proactively with pupils to ensure progression, improvement and understanding (including any questions/changes to team selection).
- Providing match reports on each school fixture and sending them to the website administrator for publication on the website.
- Completing an end of term report for the Orwellian magazine.
- Communicating with parents regarding team selection and other issues.
- Fulfilling supervisory duties before and after games sessions.
- Completing away sheets and organising relevant equipment when taking teams to away matches.
- Ensuring regular communication with the DoS and other games staff regarding pupils' progress and other issues as they arise.
- **Contributing to the educational ethos and values of the school; encouraging participation and enjoyment in all sports by all pupils as well as pursuing sporting excellence.**

Key Knowledge and Abilities

- Detailed knowledge of core skills, tactics and strategies.
- Delivering these skills competently and confidently within training sessions, supporting and building upon the school's philosophy of sport and coaching.
- Experience and knowledge of umpiring the specified sports.
- Knowledge of coaching processes and principles and applying these to ensure pupil's skills and game awareness, as well as their role within team and match situations, are developed.
- Ability to work together with other games and coaching staff.
- Clean UK driving licence and the ability to reliably get to and from places of work.
- D1 or equivalent UK driving licence and experience of minibus driving preferably with familiarisation training (similar to the MIDAS scheme).



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Qualifications

- **Essential**
 - Experience with developing and progressing pupils/youth players in hockey (and the other specified sports).
 - Attained UKCC Level 2, or equivalent.
- **Desirable**
 - Further sports coaching qualifications
 - Experience in specialist skills coaching

Salary

Payment will be based on an hourly rate arrangement subject to approval. Payable hours are during term time only and will be approximately 34 weeks of the year September through to July at approximately 15 hours per week with the possibility of additional work if required.

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the School in relation to the post holder's professional responsibilities and duties.

The post holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom he/she is responsible or with whom he/she comes into contact will be to adhere to and ensure compliance with the School's safeguarding policy at all times. If in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, he/she must report any concerns to the School's DSL (Designated Safeguarding Lead) or to the Headmaster.

School Background

Orwell Park School occupies a historic country house with linked teaching areas, boarding accommodation and sports facilities set in one hundred and ten acres of playing fields and woodlands overlooking the Orwell Estuary in Suffolk

The school has a reputation for academic excellence and for outstanding music, games and pastoral care. In the latest ISI Inspection, 2014, inspectors found:

"The school is extremely successful in fulfilling its aims of providing an academically challenging and fulfilling all-round education, and strong pastoral care where all pupils are able to benefit from a vibrant boarding experience."

"The quality of the pupils' achievements and learning is excellent."

Boarding is extremely popular at Orwell Park. Boys and girls board on a full, weekly and flexi basis. Although the majority of children board on a flexi basis, the ethos of the school is enhanced by its full boarders, a number of them from overseas, and those who board on a weekly basis.

Exceptional art, music, drama and CDT, amongst others, allow children to develop their skills and confidence in a truly cultured environment.